WILSON COUNTY, KANSAS
OFFICIAL MINUTES

February 14, 2018

The Board of County Commissioners, three members, Kris Marple, County Coordinator, and Rhonda Willard, County Clerk, met in regular session at 9:00 a.m. in the Commission Room.

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CALL TO ORDER: Commissioner Lair called the meeting to order.

INVOCATION: Commissioner Miller gave the invocation.

PLEDGE OF ALLEGIANCE: Commissioner Lair led the flag salute.

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MINUTES:

> **ACTION:** A motion was made by Commissioner Richardson to approve the agenda as presented, and approve the minutes of February 7, 2018 as presented. Commissioner Miller seconded the motion, and the motion carried.

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EXECUTIVE SESSION:

At 9:10 a.m. a motion was made by Commissioner Miller to recess to Executive Session for 5 minutes to discuss matters of non-elected personnel pertaining to the position of Health Dept. Administrator, pursuant to K.S.A. 75-4319 with Kris Marple present. Commissioner Richardson seconded the motion, and the motion carried. The regular session resumed at 9:15 a.m. with no action taken.

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HEALTH DEPT. ADMINISTRATOR:

> **ACTION:** A motion was made by Commissioner Miller to appoint Destany Wheeler to the position of Health Dept. Administrator at an annual salary of $40,000.00 effective immediately, which she accepted. Commissioner Richardson seconded the motion, and the motion carried.

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NOXIOUS WEEDS REPORT:

Steve Finley, Noxious Weed Director, presented the Annual Noxious Weed Eradication progress report and the Wilson County Chemical Sales Policy as amended.

> **ACTION:** A motion was made by Commissioner Miller to accept the Annual Noxious Weed Eradication progress report for signature, and approve the Wilson County Chemical Sales Policy as amended. Commissioner Richardson seconded the motion, and the motion carried.

WILSON COUNTY AUDIT REPORT FOR FY2016:

Phil Jarred, County Auditor, presented the FY2016 County Audit report to the Commission. He discussed corrections that need to be made by CIC, the County's financial management software provider. He also presented a letter of engagement for the FY2017 County Audit.

> **ACTION:** A motion was made by Commissioner Miller to accept the FY2016 County Audit report as presented, and approve the FY2017 County Audit letter of engagement with Jarred, Gilmore & Phillips. Commissioner Richardson seconded the motion, and the motion carried.

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SHERIFF'S REPORT:

Sheriff Pete Figgins & Undersheriff Dana Moodie, informed the Commission that they are accepting applications for the open position of Maintenance Supervisor for the LEC. They also discussed the corrective action audit for the County Jail as mandated by the Prison Rape Elimination Act. They also discussed the cost for providing a bailiff for the District & Magistrate Courts, and it was decided by consensus not to charge the Court with the cost.

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COORDINATOR'S REPORT:

Kris Marple, County Coordinator, informed that the Federal Funds exchange from KDOT for 2018 is $102,211.96. He also submitted a request for $0.50 per hour pay increases for Ashley Joyce, Amanda Lewis & Richard Kimsey due to completing their introductory periods. He also presented the monthly budget reports.

> **ACTION:** A motion was made by Commissioner Miller to approve the pay increases for Ashley Joyce, Amanda Lewis & Richard Kimsey as presented. Commissioner Richardson seconded the motion, and the motion carried.

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OTHER BUSINESS:

1. Approved payroll in the amount of $99,295.93.
2. Approved warrants in the amount of $238,524.16.
3. Approved tax roll corrections: RE-2018-136 to 140, TK-2018-142, PP-2018-141, Oil-2018-143 to 145.
4. Reports received: GIS fees report.

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ADJOURNMENT:

The meeting adjourned at 11:13 a.m. to reconvene on Wednesday, February 21, 2018 at 9:00 a.m.

BOARD OF COUNTY COMMISSIONERS
WILSON COUNTY, KANSAS

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Casey Lair, Chairman

ATTEST:

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Rhonda Willard, County Clerk